RETURN TO WORKPLACE PREPARATION

ENSURE THAT YOUR FACILITY HAS PROPER SIGNAGE IN PLACE THAT REINFORCES SOCIAL DISTANCING

> The CDC has a variety of posters and resource sheets available here.[1]

> Shutterstock[2] and iStock[3] offer multiple images that can be utilized for customized pieces for your building.

MAINTAIN A CLEAN AND DISINFECTED WORKPLACE

Work with your tenants on ensuring that office space is cleaned and disinfected with a regular cadence. Ensure that you are cleaning common areas in your building daily. Be sure to disinfect high-touch points multiple times a day.

> The CDC offers additional guidelines here.[4]

SCREEN EMPLOYEES AND VISITORS

It is recommended to implement screening procedures as tenants enter a building or before they enter an elevator vestibule. Allied Universal offers 4 models of screening:

1. Screening Questionnaire
2. Close Contact Screening (Not Enclosed)
3. Close Contact Screening (Enclosed)
4. Distance Screening

MANAGE EMPLOYEE TRAFFIC AND MOVEMENT

Appropriately manage meetings, travel, etc...

> The WHO offers some great tips that can be found here.[5]

> The Whitehouse Guidelines for Opening Up America Again can be found here.[6]

RESOURCES

1 https://www.cdc.gov/coronavirus/2019-ncov/communication/factsheets.html
2 https://www.shutterstock.com/search/social+distancing
3 https://www.istockphoto.com/photos/social-distancing?phrase=social%20distancing&sort=mostpopular
4 https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html
5 https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf
6 https://www.whitehouse.gov/openingamerica

www.aus.com